

Caltech Bikeshare Terms of Use

Contact information: bikeshare@caltech.edu

1. **Eligibility:** Any student, post-doctoral scholar, faculty, or staff member of Caltech (hereafter referred to as "users") can check out a bike (and lock) or accessories (helmet, bike lights). If a user damages or recklessly uses a bike or accessory, that user may be denied the ability to check out bikes or accessories through the Caltech Bikeshare. Anyone who rides a bike must have an up-to-date waiver and release of liability on file with the Caltech Bikeshare. Further, the user who checked out the bike is responsible for the safety of the bike (see below).
2. **General:** When not checked out, Caltech Bikeshare bikes will be locked to specifically marked bike racks outside of Sherman Fairchild Library (SFL). To use a bike the user will check out a bike lock key from the SFL circulation desk. To return a bike, the user must securely lock the bike to the marked Caltech Bikeshare bike racks (see the Safety section below) and return the key to the circulation desk.
3. **Duration:**
 - a. A user can check out one bike and accessories for up to 24 hours. A bike and accessories can be checked out at most once every 48 hours.
 - b. If the bike is not turned in on time a \$5 late fee per day may be charged.
 - c. Users with outstanding Bikeshare fees may not be permitted to use the Bikeshare until their fees have been paid.
4. **Accessories:** Accessories may be checked out without a bike. A bike may be checked out without a helmet. The Caltech Bikeshare strongly urges riding a bicycle with a helmet, and California law prohibits minors from riding without a helmet.
5. **Maintenance:**
 - a. Users will not do any maintenance except:
 - i. refilling bike tubes with air,
 - ii. adjusting seat height,
 - iii. re-installing the bike chain.
 - b. Any minor or major issues with a bike, excluding acceptable user maintenance as given above, should be communicated to bikeshare@caltech.edu or reported to SFL staff ("library staff").
6. **Damages:**
 - a. *The user assumes full financial responsibility for the bike and accessories.* If a bike is returned damaged or with missing or damaged accessories, the user will pay the Alternative Transportation Office for the damage incurred to the bike and for the cost of the missing accessories, as determined by the sole discretion of the Alternative Transportation Office. *If a bike or accessories are stolen during the checkout period or after check-in due to insecurely locking the bike, the user is financially responsible for replacing the bike and accessories.*
 - b. Full replacement costs:

i.	Bike:	\$489.99
ii.	Helmet:	\$39.99
iii.	Bike lights:	\$75.99
iv.	Lock/Lock Key:	\$79.99
 - c. The user agrees to sign and return this document and the attached waiver and release of liability prior to using a Bikeshare bicycle.
 - d. It is the responsibility of the user to inspect the Caltech Bikeshare bike before taking possession thereof, and to notify bikeshare@caltech.edu or library staff of any issue, including normal wear and tear. If the bike is unsafe to use, the user will return possession of the bike to library staff and notify bikeshare@caltech.edu or library staff of the damages. The Caltech Bikeshare and library staff are not responsible for checking the conditions of the bikes before or after a bike has been checked out.
 - e. If any issue arises while a bike or accessory is in the possession of a user, the user must notify bikeshare@caltech.edu or library staff of every such issue when the bike or accessory is returned from the user's possession.
 - f. If any money is owed to the Alternative Transportation Office due to damage or loss of a bike or any accessory, the money must be delivered to the Alternative Transportation Office within 10 (ten) days from when the bicycle was checked out.
7. **Safety:**
 - a. **The user will not use a bike at night without a light.**
 - b. Whenever a bike is locked, the lock should secure both the bike frame and the bike's front tire from theft.
 - c. The user will obey all relevant laws when in possession of the Caltech Bikeshare bike.
 - d. *The user assumes all risks associated with use of the Caltech Bikeshare.*
8. **Changes to Rules and Regulations:** The Alternative Transportation Office may change the above Terms of Use. If this occurs, the user will be required to sign the updated *Terms of Use* before continuing to use the Caltech Bikeshare.

Name: _____

UID: _____

By signing this form I agree to the above Terms of Use and affirm that I have filled in the above information truthfully.

Signature: _____

Date: _____

If the user is under 18:

Parent/Guardian Signature: _____

Date: _____